



YUKON WORKERS'  
COMPENSATION  
HEALTH AND  
SAFETY BOARD

SUBJECT: HONORARIA FOR THE  
WORKERS' COMPENSATION  
HEALTH & SAFETY BOARD, AND  
MEMBERS OF THE WORKERS'  
COMPENSATION APPEAL  
TRIBUNAL

POLICY NO.: BD-06

BOARD APPROVAL: 

APPROVAL DATE: October 26, 2004

BOARD ORDER NO.:

EFFECTIVE DATE: September 8, 2004

**REVOKED**

MAY 24 2005  


## POLICY STATEMENT

### SECTION

REFERENCE: S. 22, 23, 24, 25, 106, 107, 108, 112 and 114 *Workers' Compensation Act R.S.Y. 2002*

POLICY: **HONORARIA FOR THE WORKERS' COMPENSATION HEALTH & SAFETY BOARD, AND MEMBERS OF THE WORKERS' COMPENSATION APPEAL TRIBUNAL**

### GENERAL INFORMATION

The members of the Yukon Workers' Compensation Health and Safety Board of Directors (the "Board") and the Workers' Compensation Appeal Tribunal (the "Tribunal") dedicate their time to Board or Tribunal business. For the Board this includes Board meetings, Board financial and policy meetings, Board public meetings, appeal hearings, preparation time, travel, and other obligations of the Board. For the Tribunal this includes Tribunal meetings, appeal hearings, preparation time, travel, and other obligations of the Appeal Tribunal.

### PURPOSE

The members of the Workers' Compensation Health & Safety Board and the Appeal Tribunal wish to set an example of financial integrity. Honoraria rates will be paid under the Government of Yukon General Administration

Manual - Corporate Policies General, Boards and Committees, Policy 1.8, Schedule A, Category D.

There are deviations from that manual insofar as practicable for the proper functioning of the Board or Tribunal and to ensure consistency with Board directives.

## **POLICY**

### **A. Definitions**

(a) Board Chair

Board Chair means the Chair of the Board, or in his or her absence, the Alternate Chair of the Board.

(b) Tribunal Chair

Tribunal Chair means the Chair of the Tribunal, or in his or her absence, the Alternate Chair of the Tribunal.

(c) Board Member

Board member means a representative of labour or employers who sits on the Board. It also means the Chair of the Tribunal as a member of the Board, when he or she attends Board business meetings.

(d) Tribunal Member

Tribunal member means a representative of the Workers' Compensation Appeal Tribunal who sits as a member of the Tribunal.

(e) Day

Day means eight hours.

(f) Hearings

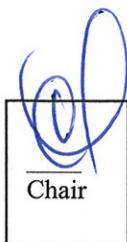
Hearings include pre-hearings, hearings, post-hearing sessions and the drafting of decisions.

(g) Meetings

Approved meetings mean Board or Tribunal meetings or hearings as scheduled by the Chair, Board or Tribunal training, Board public meetings, AWCBC Congress and Learning Symposium and travelling time.

(h) Preparation Time

Preparation time means time spent preparing for meetings and appeals.



Chair

(i) Travelling Time

Travelling time means direct travel to and from Whitehorse to the AWCBC Congress and Learning Symposium or other meetings outside of the Whitehorse area, as well as travel to Whitehorse for meetings and hearings where members of the Tribunal or Board live in the Yukon community, other than Whitehorse and the surrounding areas.

**B. Honoraria**

(a) Subject to (e) honoraria shall only be paid to Board or Tribunal members for preparation and attendance at meetings.

(b) Honoraria will be paid as established under the Government of Yukon General Administration Manual, Volume 1: Corporate Policies – General, Boards and Committees, Policy 1.8, Schedule A, Honoraria rates under Category D.

(c) For every meeting, honoraria will be paid at a day rate or one half the day rate for meetings of less than four hours.

(d) Preparation time, if claimed, will be paid as follows:

- (i) One half day preparing for a half day meeting.
- (ii) One day preparing for a meeting of one day.

(e) The Chair of the Tribunal or the Board are authorized to spend additional time in preparing and attending to Tribunal or Board business. They are under an obligation to account for this additional time, in accordance with the budget allocation.

**C. Expenses**

(a) Payment of travelling expenses shall be made in accordance with the Board Travel Policy and Staff Travel Directive.

(b) A Board member or Tribunal member on travel status who is required to make additional arrangements for care of dependents who permanently reside with the Board member or Tribunal member shall be eligible to be reimbursed actual and reasonable expenses to a daily maximum of \$35 for each dependent. Reimbursement shall not be made where payment is made to a member of the immediate family who permanently resides with the Board member or Tribunal member.

(c) For the purposes of this section, dependents shall mean children under the age of 16 or over the age of 16 years if that child is dependent on the Board member by reason of mental or physical infirmity.

  
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## **REFERENCES**

Yukon Workers' Compensation Health and Safety Board:

GC-03 Board Travel Policy Statement  
DR-04 Staff Travel Directive

Government of Yukon:

General Administration Manual, Policy Statement 1.8 Boards and  
Committees Honoraria, Schedule A,  
Category D

## **HISTORY**

1. Policy, Honoraria for the Appeal Tribunal and Members of the Workers'  
Compensation Health and Safety Board,  
effective July 25, 2000.



Chair